



SCIENCE BASED TARGETS NETWORK

Job Announcement: Marketing & Communications Intern

- **Location:** Remote; timezone compatible with GMT-5
- **Start date:** By mid-May
Working hours: Flexible, part-time hours (approx. 20 hours/week)
- **Contract type:** Part-time, paid internship or contract (approximately two months)
- **Compensation:** Up to USD 20 per hour depending on market and experience
- **Reporting to:** SBTN Communications Officer
- **Candidate level:** Current student or recent graduate in marketing, communications, journalism, digital media, or a related field

Who we are:

Led by a cooperative of environmental NGOs, the [Science Based Targets Network](#) (SBTN) is a global initiative empowering companies and cities to set ambitious, science-based targets to address their environmental impacts.

Position overview:

SBTN is seeking a part-time Marketing & Communications Intern to support a pivotal period of activity around the launch of Version 2 of its technical guidance for companies setting science-based targets for nature.

This internship offers a chance to contribute to a high-profile global launch at the intersection of business, sustainability, and science. The intern will play an active role in supporting production and coordination for the V2 launch, while also contributing to broader marketing and communications efforts. Responsibilities will include a mix of content production, website updates, project coordination, quality assurance, and digital communications activities that help bring this important milestone to life.

This is a part-time position (approximately 20 hours per week) for around two months, intended for a current student or recent graduate looking to gain hands-on experience and build practical skills in marketing, communications, project management, and analysis in a mission-driven, international environment

Key responsibilities:

The intern will support tasks such as:

- Helping coordinate content and materials for the V2 launch
- Assisting with website updates and digital content publishing
- Preparing and formatting blogs, webpages, FAQs, decks, and other communications assets
- Supporting quality assurance by checking content for consistency and style
- Organizing files, trackers, and deliverables to keep projects running smoothly
- Coordinating with internal teams and external providers such as designers and proofreaders
- Supporting light research, outreach preparation, and launch-related communications activities
- Helping track basic website, social media, and communications performance data

Candidate profile:

We are looking for someone who is:

- highly organized and detail-oriented
- a strong written communicator with good editing and proofreading skills
- comfortable managing multiple tasks and deadlines
- confident working with digital content and willing to learn new systems quickly
- proactive, reliable, and able to work both independently and collaboratively
- interested in marketing, communications, digital content, or mission-driven work

Preferred qualifications:

- Current undergraduate or graduate student, or recent graduate, in communications, marketing, journalism, digital media, environmental studies, international affairs, or a related field
- Some experience with content formatting, editing, publishing, or project support
- Familiarity with WordPress, Salesforce, Google Analytics and digital communications tools is a plus
- Interest in sustainability, nature, climate, biodiversity, or corporate sustainability is an advantage

How to Apply:

Interested candidates should submit the following materials via email to Erin O’Grady, SBTN Program Coordinator, at erin.o@sbtnetwork.org with the subject line: “Application: Marketing & Communications Intern - [Your Name].”:

- Resume/CV
- Cover Letter - explaining your interest in SBTN, your relevant experience, and the approach you'd bring to the role.

For any questions about the position or application process, contact the same email address.

Applications will be reviewed on a rolling basis, with priority given to those submitted by May 1.